

## GET STARTED GUIDE

# Online Banking



## Get Connected Online

1. To register for online banking, visit our website at [forritcu.org](http://forritcu.org). Click the "Login button" on the upper right corner of the page, then click the "New User button".
2. You will create your username and password. Enter a password and then confirm it by entering it again in the next box. Your password needs to be at least 6 character long and for security, must include alpha and numeric combinations plus a special character (ie: forritcu1936!).
3. Fill out your personal information. At least one phone number is required.
4. Read through the Online Banking User Agreement. If you agree to the terms listed, click "Complete sign up" button to finish the registration form.
5. Upon a successful registration, follow the instructions to verify your contact information. You can verify your contact information via phone call, text message, or email.

### Initial Login

1. You will be prompted to set up your One-Time Passcode (OTP, also known as a verification code) delivery options.
2. You must set up at least one phone number or email address. Up to two phone numbers and one email address are allowed for OTP. International numbers are supported.
3. Once you receive your One-Time Passcode (via text message, phone, or email), enter it on the screen

Secure login

It looks like you are logging in from an unrecognized device. For security, we need to verify your identity.

(xxx) xxx-0000

Text me Call me

a\*\*\*\*\*@email.com

Email me

Secure login

It looks like you are logging in from an unrecognized device. For security, we need to verify your identity.

☎ Within a minute, you'll receive a verification code at (xxx) xxx-0000.

Enter code

Didn't get the code?

Save time by registering this device.

If this is your personal device, register it now. We won't need to contact you the next time you log in.

Yes, register my private device No, this is a public device

Secure login screens

**NOTE:** Forgotten password can only be retrieved via phone (not email), so it is important that the phone number for verification is correct.

### Logging into online banking

1. You will be prompted to retrieve a One-Time Passcode via the delivery option of your choice from the initial login. The One-Time Passcode consists of 6 randomized numbers.
2. You can choose to register your private device so you will not be prompted to secure login in the future.

**NOTE:** You would still be prompted to receive a verification code when logging into Online Banking if you cleared your browser cookies or have an anti-virus software on your computer.